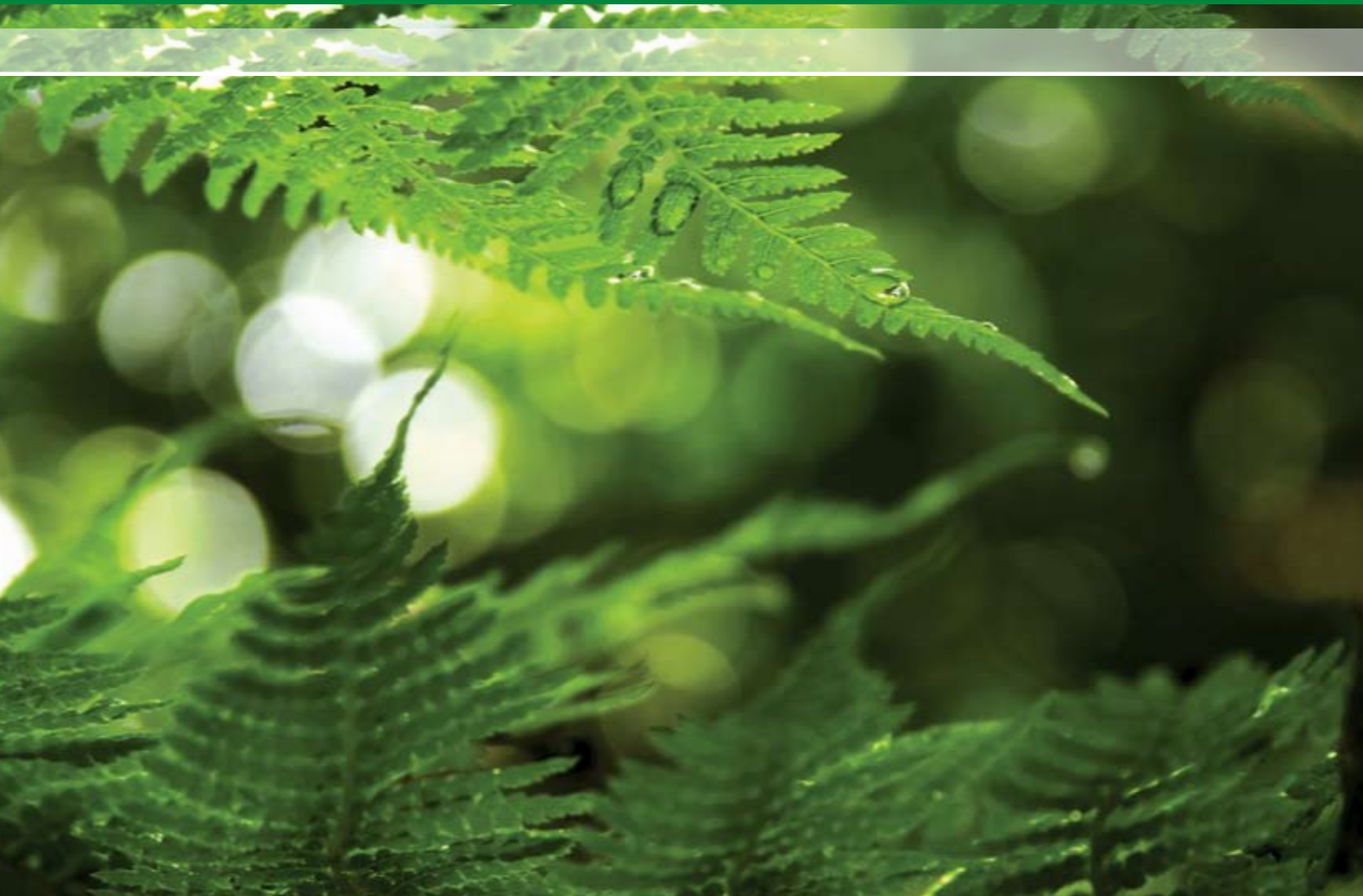


Better Earth Request for Assistance



Do you require additional volunteers to help you complete or advance an important conservation project?

Simply complete this Request for Assistance and send it to your closest Conservation Volunteers Regional Office as indicated on the back of this booklet.

Conservation Volunteers manages more than 2,000 practical conservation projects across Australia and New Zealand each year.

Call 09 376 7030

www.conservationvolunteers.co.nz



Land managers assisted by Conservation Volunteers include:

- Local Councils
- Landcare Groups
- National Parks
- Friends of groups
- Government agencies

Types of projects undertaken by Conservation Volunteers:

- Biodiversity
- Coastal conservation
- Community environmental education
- Carbon offset
- Heritage natural and built
- River health
- Sustainable land management
- Wetland health
- Urban conservation

Conservation Volunteers Project Guidelines

Conservation Volunteers selects priority environmental and heritage projects on the basis that they meet the following guidelines:

- Preserve, protect and restore the natural environment, indigenous or historical cultural heritage and encourage a sense of community ownership.
- Provide real environmental and heritage conservation outcomes.
- Have the support of the relevant stakeholders and is to be consistent with catchment, regional and conservation management plans, where such plans exist.
- Comply with the relevant occupational health and safety legislation. Volunteers are not authorised to drive vehicles as part of the project. The Team Leader will drive the Conservation Volunteers vehicle.
- Not displace the work of any existing paid staff or volunteers.
- Demonstrate ongoing maintenance and sustainability of the project after the team has completed the tasks outlined in the proposal.

Achieving conservation results

Conservation Volunteers contributes significant conservation outcomes each year, for example:

- Plants more than 1 million trees for habitat and land restoration.
- Collects over 1,000 tons of native seed for revegetation and reforestation projects.
- Builds and restore over 300 kilometres of walking tracks and boardwalks.
- Installs more than 80 kilometres of conservation fencing to protect vulnerable areas.
- Completes 500 wildlife surveys to assist with threatened species management.

The structure of a Better Earth team

Better Earth teams consist of a Conservation Volunteers Team Leader supported by a group of community volunteers. Conservation Volunteers aims to recruit a minimum of 5 and a maximum of 10 volunteers for projects unless agreed otherwise when the project booking is made.

Volunteers are not permitted to drive vehicles, or operate power equipment such as chainsaws.

Limited chemical use may be undertaken after appropriate training has been completed, providing adequate safety wear (PPE) is worn.

Conservation Volunteers provides:

- A qualified Team Leader to manage the volunteers.
- Extensive volunteer recruitment programs aimed at getting people involved.
- Conservation Volunteers team vehicle.
- Professional administrative and national infrastructure support.
- Risk assessment and safety processes.
- Public liability and personal accident insurances for volunteers under our management.
- Hand tools and First Aid equipment.
- Catering for the volunteers.

The Project Partner provides:

- Project planning and preparation.
- Project materials.
- Any specialised tools and safety equipment.
- Suitable accommodation for the volunteer team
 - see logistics documentation.
- Conservation Volunteers charges as outlined below.

Involvement by you the Project Partner spending time with the volunteers explaining the environmental aims of the project and how it relates to a larger conservation strategy will result in the best project outcomes. Volunteers enjoy understanding and appreciating the conservation background of your project and what you aim to achieve with their help.

Project timing and duration

Conservation Volunteers undertakes projects 7 days a week, ranging from one day to several weeks duration. Discuss with your Conservation Volunteers Regional Manager the timing and duration that best suits you.

The Conservation Volunteers Team Leaders

Each team is led by a Conservation Volunteers Team Leader qualified in occupational health and safety, first aid and defensive driving and generally knowledgeable in the practical conservation projects we operate.

Conservation Volunteers Team Leaders are there to ensure that activities undertaken adhere to OH&S standards; to manage the volunteers and liaise with project partners to ensure the best outcomes for your project. Team Leaders possess the necessary qualifications and skills to manage the volunteers, however if your project requires specific technical expertise, please discuss with Conservation Volunteers before booking a project.

The Volunteers

A typical Better Earth team will be a mix of like-minded people wanting to make a difference.

They may consist of students, retirees, jobseekers, those on a unique volunteer holiday and international travelers. Volunteers are keen but not necessarily skilled.

Travel to and from the project

Conservation Volunteers will normally transport the volunteers to the site in a Troop Carrier or Commuter Bus. In some circumstances the Conservation Volunteers Regional Manager may determine it more appropriate for the volunteers to travel independently and meet the Team Leader at a pre arranged location.

The Conservation Volunteers vehicle is for the safe transport of people only and cannot be used to transport project materials on site.

The Team Leader will contact you to confirm arrival times on the day of the project commencement.

Normal project days are based upon leaving accommodation at 8am and traveling to project. The day should end at the project site at 4pm (with normal lunch, morning and afternoon breaks) before returning to accommodation.

On the last day of the project the team should normally depart in sufficient time to arrive back at the Conservation Volunteers Regional Office at 5pm or at a time previously agreed between the Project Partner and Conservation Volunteers Regional Manager.

All times and arrangements are flexible between the Conservation Volunteers Regional Manager, the Team Leader and you, the Project Partner, to take into account local conditions, weather factors etc.

The most important factor is communication. Please decide on a communication protocol with the Team Leader upon arrival.

Conservation Volunteers charges and making payment

Conservation Volunteers charges for a team of managed volunteers.

Conservation Volunteers is a not-for-profit organisation and we aim to keep costs as low as we can for all project partners.

Conservation Volunteers invoices project partners at the completion of the project or as arranged.

Conservation Volunteers recommends project partners have a back-up project activity that is not affected by inclement weather or other factors.

Project Partner (group/organisation/agency making this application)

Contact Name			
Organisation			
Address			
Phone		Fax	
Email		Mobile	

Project Site (please provide location details and attach a map)

Land Tenure at site (please tick)

Public Private National Park or other conservation Reserve Crown
Indigenous managed land Public reserve under local Government Leased

To enable Conservation Volunteers to assess the proposed project, please complete the following:

1) What makes the proposed project site significant?

Eg: registered as Land for Wildlife; National Park; Ramsar Wetland; remnant habitat

2) Why is this project important?

Please provide details as to why this project is important and how this project relates to local, regional, state or national management plans

Eg: registered as Land for Wildlife; National Park; Ramsar Wetland; remnant habitat

3) What activities are to be undertaken for the proposed project?

Please provide project timetable & project activities

Actions proposed	Timetable for action	Immediate outputs	Long Term outcomes
Eg: 1000 stems planted	5 days	Stabilise creek banks	Reduce erosion and improve habitat value, protect and enhance biodiversity

4) Duration and proposed dates

Please indicate number of project days required

What are your preferred dates?

5) Maintenance

How do you propose to maintain the project outcomes?

Eg: Ongoing maintenance by a "friends of group"

6) Monitoring

How will you monitor the project outcomes – can you report monitoring results to Conservation Volunteers?

Eg: Annual photo point monitoring and bird count – report forwarded annually to Conservation Volunteers

7) Occupational Health and Safety

Please indicate the hazards and risks associated with the project site and the project activities?

Eg: Steep slopes, chemical usage

8) How did you first hear about Conservation Volunteers?

9) Conservation Volunteers Guidelines

- Preserve, protect and restore the natural environment, indigenous or historical cultural heritage and encourage a sense of community ownership.
- Provide real environmental and heritage conservation outcomes.
- Have the support of the relevant stakeholders and is to be consistent with catchment, regional and conservation management plans, where such plans exist.
- Comply with the relevant occupational health and safety legislation. Volunteers are not authorised to drive vehicles as part of the project. The Team Leader will drive the Conservation Volunteers vehicle.
- Not displace the work of any existing paid staff or volunteers.
- Demonstrate ongoing maintenance and sustainability of the project after the team has completed the tasks outlined in the proposal.

10) Project Partner Declaration

- | | Yes | No |
|--|--------------------------|--------------------------|
| • The information given is complete and correct. | <input type="checkbox"/> | <input type="checkbox"/> |
| • I am the land manager/ owner OR, I have the approval of the land manager / owner to undertake the project. | <input type="checkbox"/> | <input type="checkbox"/> |
| • I understand, and will follow all the Conservation Volunteers project guidelines. | <input type="checkbox"/> | <input type="checkbox"/> |

Name of Organisation

Signature of Representative Date / /

Name & Title of Representative

National Office - Ballarat

PO Box 423
Ballarat VIC 3353
Phone (03) 5330 2600
Email: Info@conservationvolunteers.com.au

New South Wales

Sydney

18/142 Addison Road
Marrickville NSW 2204
Phone: (02) 9564 1244
Email: sydney@conservationvolunteers.com.au

Newcastle

518 Hunter Street
Newcastle NSW 2300
Phone: (02) 4926 2103
Email: newcastle@conservationvolunteers.com.au

Bathurst

PO Box 1339
Bathurst NSW 2795
Phone: 02 6331 7711
Email: bathurst@conservationvolunteers.com.au

Port Macquarie

5 Gore Street
Port Macquarie NSW 2444
Phone: (02) 6583 9477
Email: portmacquarie@conservationvolunteers.com.au

Wollongong

PO Box 5447
Wollongong NSW 2520
Phone: (02) 4228 9246
Email: wollongong@conservationvolunteers.com.au

Australian Capital Territory

Canberra

PO Box 1072
Civic Square ACT 2608
Phone: (02) 6247 7770
Email: canberra@conservationvolunteers.com.au

Victoria

Melbourne

162 Adderly Street
West Melbourne VIC 3003
Phone: (03) 9326 8250
Email: melbourne@conservationvolunteers.com.au

Bendigo

PO Box 248
Bendigo VIC 3552
Phone: (03) 5444 0777
Email: bendigo@conservationvolunteers.com.au

Geelong

PO Box 4326
Geelong VIC 3220
Phone: (03) 5221 0300
Email: geelong@conservationvolunteers.com.au

South Australia

Adelaide

GPO Box 2875
Adelaide SA 5001
Phone: (08) 8212 0777
Email: adelaide@conservationvolunteers.com.au

Queensland

Brisbane

41 Tribune Street
South Brisbane QLD 4101
Phone: (07) 3846 0893
Email: brisbane@conservationvolunteers.com.au

Gladstone

PO Box 8243
Gladstone QLD 4680
Phone: (07) 4972 4989
Email: gladstone@conservationvolunteers.com.au

Mackay

PO Box 1772
Mackay QLD 4740
Phone: (07) 4951 0933
Email: mackay@conservationvolunteers.com.au

Townsville

PO Box 827
Townsville QLD 4810
Phone: (07) 4721 4077
Email: townsville@conservationvolunteers.com.au

Cairns

PO Box 954
Manunda QLD 4870
Phone: (07) 4032 0844
Email: cairns@conservationvolunteers.com.au

Northern Territory

Darwin

PO Box 2358
Darwin NT 0801
Phone: (08) 8981 3206
Email: darwin@conservationvolunteers.com.au

Alice Springs

PO Box 5058
Alice Springs NT 0871
Phone: (08) 8981 6411
Email: alicesprings@conservationvolunteers.com.au

Western Australia

Perth

PO Box 188
Nth Fremantle WA 6159
Phone: (08) 9336 6911
Email: perth@conservationvolunteers.com.au

Broome

PO Box 7029
Broome WA 6725
Phone: (08) 9336 6911
Email: broome@conservationvolunteers.com.au

Tasmania

Hobart

PO Box 940
Hobart TAS 7001
Phone: (03) 6231 1779
Email: hobart@conservationvolunteers.com.au

Launceston

PO Box 529
Launceston TAS 7250
Phone (03) 6334 9985
Email: launceston@conservationvolunteers.com.au

New Zealand

Auckland

Youthline House
13 Maidstone Street
Ponsonby
Phone: 09 376 7030
Email: info@conservationvolunteers.co.nz

Call 09 376 7030

www.conservationvolunteers.co.nz

